

June 22, 2016

Dear Parent/Guardian,

We are looking forward to your son/daughter to be joining us at John Taylor Collegiate for the fall of 2016. We are happy that you have chosen John Taylor Collegiate as your son/daughter's high school and are looking forward to their inclusion in our school.

The orientation process for students who are new to John Taylor includes a transition meeting with **parents and your son/daughter** to discuss our value and belief statements, important policies, and expectations. These are expectations that we have of all our students that ensure our school is a safe, orderly, caring environment where they will be guaranteed the opportunity to do their very best. All new students and their parent(s) must attend this meeting which will take place on:

Tuesday August 30, 2016

7:30 a.m. – 6:00 p.m.

John Taylor Collegiate Office

There are no appointments for these meetings. Simply come to the office any time between 7:30 a.m. and 6:00 p.m. and you will be seen on a first come first serve basis. Your son/daughter's timetable will also be available at this time. In order to obtain their timetable, you will need to pay their \$25 student fees prior to transition meeting, parents can pay by going to our website **john.taylor.sjsd.net** and follow link to school cash online (please see attached instruction sheet) starting August 23rd. If you absolutely cannot make it at this time, please call the school before Tuesday, August 30th to make other arrangements to meet before the start of the school year. Any student wishing to order a yearbook for \$20.00 can also place their order at the same time through the school cash online.

The \$25 student fees cover the cost of: a high school success booklet, agenda book/calendars that will be handed out bimonthly by classroom teachers, school lock and locker rental, and payment of certain school activities. In the event you are unable to pay for the student fee when picking up your timetable, please see one of the administrators to make alternate arrangements.

A second transition event is mandatory for new students and takes place on **September 7th from 10:00 a.m. to 12:00 p.m.** (the first day of classes) where all new students to the school will meet in the theatre in order to meet their teachers and become familiar with the building before classes start in the afternoon.

If you have any questions or concerns, please do not hesitate to give John Taylor a call at 204-888-8930 and we will be happy to help you.

Important: If for some reason your son/daughter will not be able to attend John Taylor Collegiate in the fall, please inform the school office at 204-888-8930 so that we can adjust our schedules/timetables according.

Sincerely,



Mr. S. Lockhart (Principal)